



Dear Prospective Nonprofit Vendor:

You are invited to participate in this year's Freedom Fest State Fair! The Fair is one of New Jersey's fastest growing Agricultural Fairs and will be bigger and better than ever in 2016.

The 2016 Fair will run from July 13<sup>th</sup> through July 17<sup>h</sup> at the Horse Park of New Jersey.

The Freedom Fest State Fair Committee has made exciting changes in 2016. We hope these changes provide greater opportunity for your success as a vendor at our event.

#### Business Exhibitor Guidelines:

- The standard display area is 10'x10'.
- The display fee is \$100, plus a \$100 security deposit.
- Set-up begins Tuesday, July 12<sup>th</sup> at 10:00 a.m. and must be completed by Noon (12 p.m.) on Wednesday, July 13<sup>th</sup>.
- Breakdown begins at the close of the fair on Sunday evening (a \$100 security deposit will be refunded to you after the breakdown of your booth if all policies are met). Also, you must supply a credit card number and authorize a \$750 fee will apply if you leave before the end of the fair on Sunday.
- If the use of electricity is required there is a \$75 fee.
- Participants must provide their own tables and chairs.
- Use of a tent for display area is *REQUIRED*. You may provide your own tent or we can provide you with a rental for cost.
- Sales must be contained within the leased space. Spaces may not be transferred, assigned or subleased.
- Vehicular traffic and parking on the fairgrounds is prohibited during fair hours.
- Flea market items are prohibited.
- Exhibitors are responsible for maintaining the cleanliness of their display areas.
- Exhibitors must comply with New Jersey Sales Tax Laws. Exhibitors must have a valid New Jersey Sales Tax card available for display. It is the responsibility of exhibitors to comply with all sales tax regulations for the charge, collection and remittance of sales tax to the NJ Division of Taxation. To obtain a NJ Sales Tax Card, call the State of New Jersey at (609) 588-2200.

Freedom Fest State Fair, Inc.

PO Box 84 Allentown, NJ 08501

- Products offered for sale must be appropriate for an audience of all ages. Event organizers reserve the right to refuse the sale and/or display of any items deemed inappropriate.
- Exhibitors must have a person at their booth at all times. If your booth is left unattended for any extended period of time there will be a \$50 penalty per incident.

For additional information about The Freedom Fest State Fair, please visit our website at [www.freedomfeststatefair.com](http://www.freedomfeststatefair.com)

Please contact me if you have any questions or comments about the applications process.

We look forward to working with you in 2016!

Sincerely,

Patty Titen  
Volunteer

Email: [freedomfestst.fair@gmail.com](mailto:freedomfestst.fair@gmail.com)